

NOTICE OF INVITATION TO TENDER No: KSV/015 • 14 188
TITLE: IT EQUIPMENT SUPPLY FOR THE TRADE AND COMMERCE CENTRE OF
COMPETENCE (COC) IN PRIZREN (Supplies)

in the framework of the Project KSV/015 receiving financial support from the Governments of the Grand Duchy of Luxembourg and the Republic of Kosovo

This notice of invitation is launched by the Luxembourg Agency for Development Cooperation (LuxDev), on behalf of project KSV/015 Reform of VET Reform in Kosovo receiving financial support from the Governments of the Republic of Kosovo and of the Grand Duchy of Luxembourg.

1) Identification and financing of the project

- a) Title: KSV/015 Support to Vocational Education and Training Reform in Kosovo: Establishment of Centres of Competence in Ferizaj and Prizren
- b) Reference number: KSV/015 • 14 188
- c) Source of financing: The Government of the Republic of Kosovo and the Government of the Grand Duchy of Luxembourg, as set out in the project's bilateral agreement dated 2 February 2010
- d) Status of financing: approved

2) Identification of the contract

- a) Type of contract: Supplies
- b) Object: IT Equipment Supply
- c) Number de lots: 1

3) Eligibility and evaluation criteria

- a) Origin: no restriction - Please acknowledge that companies which are not registered in Kosovo may need a local grouping member in order to execute the import or have to register in Kosovo. Project KSV/015 will not be able to support the registration in Kosovo and can in no way be hold for responsible for delays in the registration process
- b) Eligibility: companies satisfying the criteria included in the Statement of Good Standing and in the Ethics clauses of the General Regulations
- c) Evaluation: the lowest administratively compliant and substantially technically compliant tender will be granted the contract
- d) Variants: no variants will be considered

4) Sites and deadlines

- a) Location of the project: Pristina, Republic of Kosovo
- b) Place of performance: Trade and Commerce Centre of Competence (CoC) in Prizren
- c) Performance period: 60 calendar days until provisional acceptance
- d) Validity period of tenders: 90 days from the time limit for receipt of tenders

5) Entities

- a) Awarding Authority: Lux-Development
- b) Contracting Authority: Ministry of Education, Science and Technology, Kosovo
- c) Beneficiary: Ministry of Education, Science and Technology, Kosovo
- d) Supervisor: Consortium SGI Ingénierie S.A. / Holweck Bingen Architectes / Pro-Ing L.L.C sh.p.k
- e) Donor: Government of the Grand Duchy of Luxembourg
- f) Donor's Representative: Lux-Development

6) Tender dossier

- a) Type: Supplies, unit price
- b) How to obtain the dossier: the dossier may be obtained against payment of a non-refundable amount of 150 EUR at:

Project KSV/015 “Support to VET Reform in Kosovo”
Përkrahje Arsimit dhe Aftësimit Profesional në Kosovë
Rruga: Agim Ramadani, pn

- c) Consultation of the dossier: the tender dossier may be consulted at the same address mentioned above. An abridged version can be sent via email.
- d) Written notifications and communications must be sent to the same address as above.
- e) Deadline for requests for additional information: 14 days before the deadline for submission of tenders
- f) Deadline for providing explanations to tenderers: 8 days before the deadline for submission of tenders

7) Language, currency, receipt and opening of tenders

- a) Language: English
- b) Currency: Euro
- c) Incoterm: Delivery Duty Paid (DDP) and installed in the CoC, rruga Lirise, Prizren, KOSOVO
- d) Address for receipt and opening: 1 original and 3 copies to:

Project KSV/015 "Support to VET Reform in Kosovo"
Përkrahje Arsimit dhe Aftësimit Profesional në Kosovë
Rruga: Agim Ramadani, pn
Divizionii për Arsim dhe Aftësim Profesional
Kati i tretë, nr: 307, Ndërtesa e MASHT-it, 10 000 Prishtinë, Kosovë

- e) Deadline (date and time) for submission: 07 May 2014 at 10:00 local time
- f) Date and time of the public opening session: immediately after the deadline for submission

8) Guarantees

- a) Tender guarantee: 2000 EUR
- b) Performance guarantee: **10 % of the value of the contract**
- c) Other guarantees: **see tender dossier**

9) Payments

All eligible payments which are part of this contract will be processed by Lux-Development on behalf of project KSV/015.

10) Information meeting and/or site visit

N/A

11) Complementary or additional services

This contract does not include any complementary or additional acquisition of goods. In the event where complementary or additional acquisition of goods would be required (initially not included), its value will be limited to a maximum of 50% of the initial value of the contract.

12) Additional information: see tender dossier