

NOTICE OF INVITATION TO TENDER N°: YUG/812 • 13 050

**TITLE: Forest Information System (FIS) IT - Infrastructure Hardware and Operating
Software (Goods)**

*in the framework of Project YUG/812 receiving financial support from the European Union and the Governments of the Grand
Duchy of Luxembourg and Montenegro*

This notice of invitation is launched by the Luxembourg Agency for Development Cooperation (LuxDev), on behalf of Project YUG/812 receiving financial support from the European Union and the Governments of the Grand Duchy of Luxembourg and Montenegro.

1) Identification and financing of the Project

- a) Title: YUG/812 – Support for Capacity Building in the Forestry Sector
- b) Reference number: **YUG/812 • 13 050**
- c) Source of financing: The European Union and the Governments of Montenegro and the Grand Duchy of Luxembourg as set out in the project agreement number 10ME01 10 01 dated 23 November 2011
- d) Status of financing: Approved

2) Identification of the contract

- a) Type of contract: Goods
- b) Object: Forest Information System (FIS) IT - Infrastructure Hardware and Operating Software
- c) Number of lots: 1
- d) Grouping of lots: N/A

3) Participation and evaluation criteria

- a) Origin: No restriction
- b) Eligibility: Legally established companies or firms governed by private law (not for profit organisations are excluded), or groupings of such, satisfying the criteria included in the Statement of Good Standing and in the Ethics clauses of the General Regulations.
- c) Evaluation: the lowest administratively compliant and substantially technically compliant tender will be granted the contract
- d) Variants: no variants will be considered

4) Sites and deadlines

- a) Location of the Project: Montenegro
- b) Place of performance: Montenegro (Podgorica, Pljevlja and Rozaje Regions)
- c) Performance period: 3 months
- d) Validity period of tenders: 90 days from the time limit for receipt of tenders

5) Entities

- a) Awarding Authority: Lux-Development
- b) Contracting Authority: Ministry of Agriculture and Rural Development
- c) Beneficiary: Ministry of Agriculture and Rural Development; Forest Administration of Montenegro
- d) Supervisor: not yet appointed
- e) Donor: European Union, Governments of the Grand Duchy of Luxembourg and Montenegro
- f) Donor's Representative: Lux-Development

6) Tender dossier

- a) Type: Goods
- b) How to obtain the dossier: the tender dossier may be obtained free of charge at:

YUG/812 Project Office
FODEMO Office
Nikca od Rovina 55
81 000 Podgorica - MONTENEGRO
Email: ioannis.varelidis@luxdev.lu

- c) Consultation of the dossier: the tender dossier may be consulted at the same address mentioned above
- d) Written notifications and communications must be sent to the same address mentioned above
- e) Deadline for requests for additional information: 10 days before the deadline for submission of tenders
- f) Deadline for providing explanations to tenderers: 8 days before the deadline for submission of tenders

7) Language, currency, receipt and opening of tenders

- a) Language: English
- b) Currency: EUR
- c) Incoterm: DDP (see list of the centres to be equipped in the tender dossier) plus installation commissioning
- d) Address for receipt and opening: 1 original and 3 copies to

Project YUG/812
FODEMO Office
Nikca od Rovina 55
81 000 Podgorica - MONTENEGRO

- e) Deadline (date and time) for submission: **26.02.2013 at 12h00 am (local time)**
- f) Date and time of the public opening session: **immediately after the deadline for submission**

8) Guarantees

- a) Tender guarantee: 5 000 EUR
- b) Performance guarantee: 10 % of the value of the contract
- c) Retention guarantee of one year (mandatory): 10 % of the value of the contract
- d) Other guarantees: see tender dossier

9) Payments

All eligible payments which are part of this contract will be processed by Lux-Development on behalf of Project YUG/812.

10) Information meeting and/or site visit

N/A

11) Complementary or additional services

This contract does not include any complementary or additional services. In the event where complementary or additional services would be required (initially not included), their value will be limited to a maximum of 50% of the initial value of the contract.

12) Additional information

See tender dossier



This project is funded by
the European Union