



**PROJECT LAO/020**  
**Strengthening of Human Resources in the Hospitality**  
**and Tourism Industry in Lao PDR**



**NOTICE OF INVITATION TO TENDER N°: LAO/020•14 490**  
**TITLE: Delivery, Installation and Commissioning of Inox & Kitchen Equipment at**  
**Lao National Institute of Tourism and Hospitality**  
**(Goods)**

in the framework of Project LAO/020 receiving financial support from the Governments of the Grand Duchy of Luxembourg and Lao PDR

This notice of invitation is launched by the Luxembourg Agency for Development Cooperation (LuxDev), on behalf of Project LAO/020 - Strengthening of Human Resources in the Hospitality and Tourism Industry receiving financial support from the governments of Lao PDR and of the Grand Duchy of Luxembourg.

**1) Identification and financing of the project**

- a) Title: Project LAO/020
- b) Reference number: LAO/020•14 490
- c) Source of financing: The Government of Lao PDR and the Government of the Grand Duchy of Luxembourg, as set out in the project's bilateral agreement 23 July 2008
- d) Status of financing: Approved

**2) Identification of the contract**

- a) Type of contract: Goods
- b) Object: Supply of Inox & Kitchen Equipment
- c) Number of lots: 1 (one)
- d) Grouping of lots: N/A

**3) Eligibility and evaluation criteria**

- a) Origin: **no restriction**
- b) Eligibility: **companies satisfying the criteria included in the Statement of Good Standing and in the Ethics clauses of the General Regulations**
- c) Evaluation: **the lowest administratively compliant and substantially technically compliant tender will be granted the contract**
- d) Variants: N/A

**4) Sites and deadlines**

- a) Location of the project: Pakpasak Technical College Campus, Khounboulom Road, Vientiane
- b) Place of performance: Pakpasak Technical College Campus, Khounboulom Road, Vientiane
- c) Performance period: 6 months
- d) Validity period of tenders: **90 days from the time limit for receipt of tenders**

**5) Adjudicating authority**

- a) LuxDev is the Contracting Authority
- b) Beneficiary: Lao National Institute of Tourism and Hospitality
- c) Supervisor: Peter Semone, Chief Technical Adviser Project LAO/020
- d) Donor: Government of the Grand Duchy of Luxembourg
- e) Donor's Representative: LuxDev

**6) Tender dossier**

- a) Type: Open Tender
- b) How to obtain the dossier: the dossier may be obtained by written request either via email or at the LAO/020 offices located at:

LAO/020 Project Office  
Lao National Institute of Tourism and Hospitality (LANITH)  
Pakpasak Technical College Campus  
Ban Watchan, Khounboulom Road  
Chanthabouly District  
Vientiane, Lao PDR  
Email: peter.semone@luxdev.la

c) Consultation of the dossier: the tender dossier may be consulted at the same address mentioned above

d) Written notifications and communications must be sent to the following address:

LAO/020 Project Office  
Lao National Institute of Tourism and Hospitality (LANITH)  
Pakpasak Technical College Campus  
Ban Watchan, Khounboulom Road  
Chanthabouly District  
Vientiane, Lao PDR  
Tel: +856 20 260 971  
Email: peter.semone@luxdev.la

e) Deadline for requests for additional information: 14 days before the deadline for submission of tenders

f) Deadline for providing explanations to tenderers: 8 days before the deadline for submission of tenders

#### **7) Language, currency, receipt and opening of tenders**

a) Language: English

b) Currency: United States Dollars

c) Incoterm: DDP

d) Address for receipt and opening: 1 original and 2 copies to:

LAO/020 Project Office  
Lao National Institute of Tourism and Hospitality (LANITH)  
Pakpasak Technical College Campus  
Ban Watchan, Khounboulom Road  
Chanthabouly District  
Vientiane, Lao PDR

e) Deadline (date and time) for submission of tenders 04 March 2015 at 14:00.

f) Date and time of the public opening 04 March 2015 at 14:30.

#### **8) Guarantees**

a) Tender guarantee: 2,000 United States Dollars

b) Performance guarantee: **10 % of the value of the contract**

c) Other guarantees: **see tender dossier**

#### **9) Payments**

All eligible payments, which are part of this contract will be processed by LuxDev on behalf of Project LAO/020.

#### **10) Information meeting and/or site visit**

An information meeting will be held on 06 February 2015 at 09:00. It is not mandatory to participate in this meeting.

#### **11) Complementary or additional services**

This contract does not include any complementary or additional acquisition of goods. In the event where complementary or additional acquisition of goods would be required (initially not included), its value will be limited to a maximum of 50% of the initial value of the contract.

#### **12) Additional information: see tender dossier**