

NOTICE OF INVITATION TO TENDER N°: KSV/015 • 16 480

**TITLE: SUPPLY OF ADDITIONAL IT EQUIPMENT FOR CENTRE OF COMPETENCE
(COC) IN PRIZREN AND BUSINESS MODEL OFFICES IN COC PRIZREN AND COC
FERIZAJ (Goods)**

*in the framework of Project KSV/015 receiving financial support from the Governments of the Grand Duchy of
Luxembourg and the Republic of Kosovo*

This notice of invitation is launched by the Kosovo Ministry of Education, Science and Technology (MEST) on behalf of Project KSV/015 - Support to VET Reform in Kosovo - receiving financial support from the Governments of the Grand Duchy of Luxembourg and of the Republic of Kosovo.

1) Identification and financing of the project

- a) **Title:** KSV/015 – Support to VET Reform in Kosovo
- b) **Reference number:** KSV/015 • 16 480
- c) **Source of financing:** The Government of the Republic of Kosovo and the Government of the Grand Duchy of Luxembourg, as set out in the project's bilateral agreement dated 2 February 2010
- d) **Status of financing:** approved

2) Identification of the contract

- a) **Type of contract:** Goods
- b) **Object:** Additional IT Equipment Supply for Centre of Competence (CoC) in Prizren and Business Model Offices in CoC Prizren and Ferizaj
- c) **Number of lots:** 1
- d) **Grouping of lots:** N/A

3) Eligibility and evaluation criteria

- a) **Origin:** no restriction (please acknowledge that companies which are not registered in Kosovo may need a local grouping member in order to execute the import or have to register in Kosovo. Project KSV/015 will not be able to support the registration in Kosovo and can in no way be held responsible for delays in the registration process)
- b) **Eligibility:** any legally established company governed by private law, or grouping of such, satisfying the criteria included in the Statement of Good Standing and in the Ethics clauses of the General Regulations
- c) **Evaluation:** the award of the contract will be made to the lowest administratively and substantially technically compliant tender
- d) **Variants:** no variants will be considered.

4) Sites and deadlines

- a) **Location of the project:** Pristina, Republic of Kosovo
- b) **Place of performance:** Centre of Competence in Prizren and Centre of Competence in Ferizaj, Republic of Kosovo
- c) **Performance period:** 45 calendar days until provisional acceptance
- d) **Validity period of tenders:** 90 days from the time limit for receipt of tenders

5) Entities

- a) **Awarding Authority:** Lux-Development
- b) **Contracting Authority:** Ministry of Education, Science and Technology, Kosovo
- c) **Beneficiary:** Ministry of Education, Science and Technology, Kosovo
- d) **Supervisor:** Murseli Architects & Partners
- e) **Donor:** Government of the Grand Duchy of Luxembourg
- f) **Donor's Representative:** Lux-Development

6) Tender dossier

- a) **Type:** Goods tender with unit prices
- b) **How to obtain or consult the dossier:** the dossier may be obtained or consulted by written request at:

procurement.ksv015@luxdev.lu

- c) **Written notifications and communications must be sent to the same address mentioned above**
- d) **Deadline for requests for additional information:** 8 days before the deadline for submission of tenders
- e) **Deadline for providing explanations to tenderers:** 4 days before the deadline for submission of tenders

7) Language, currency, receipt and opening of tenders

- a) **Language:** English
- b) **Currency:** Euro
- c) **Incoterm:** Delivered Duty Paid (DDP) and installed in the COC Prizren str. Liria p n - Prizren and Ferizaj CoC – str Rexhep Bislimi p. n, Ferizaj - KOSOVO
- d) **Address for receipt and opening:** 1 original and 1 copy to:

Project KSV/015 "Support to VET Reform in Kosovo"
Përkrahje Arsimit dhe Aftësimit Profesional në Kosovë
Rruga: Agim Ramadani, pn
Divizioni për Arsim dhe Aftësim Profesional
Kati i tretë, nr: 307, Ndërtesa e MASHT-it, 10 000 Prishtinë, Kosovë

- e) **Deadline (date and time) for submission: 12 October 2016 at 10.00 – local time**
- f) **Date and time of the public opening session:** immediately after the deadline for submission

8) Guarantees

- a) **Tender guarantee:** 2'000 EUR
- b) **Performance guarantee:** 10 % of the value of the contract
- c) **Other guarantees:** see tender dossier

9) Payments

All eligible payments which are part of this contract will be processed by Lux-Development on behalf of Project KSV/015.

10) Information meeting and/or site visit

N/A

11) Complementary or additional services

This contract does not include any complementary or additional acquisition of goods. In the event where complementary or additional acquisition of goods would be required (initially not included), its value will be limited to a maximum of 50% of the initial value of the contract.

12) Additional information: see tender dossier