



**NOTICE OF INVITATION TO TENDER N° KSV/023•23 6382**

**TITLE: E-voting equipment for the Assembly of Kosovo Plenary Hall (Goods)**

*In the framework of project KSV/023 receiving financial resources from the Governments of Kosovo and of the Grand Duchy of Luxembourg*

This notice of invitation is launched by and according to the procedures of the Luxembourg Agency for Development Cooperation (Lux-Development), on behalf of Project KSV/023 receiving financial support from the governments of the Republic of Kosovo and of the Grand Duchy of Luxembourg.

**1. Identification and financing of the Project/Programme**

- a) Title: KSV/023 - Sustainable and inclusive growth in Kosovo
- b) Source of financing: The Government of the Grand Duchy of Luxembourg, as set out in the Project's Bilateral Agreement dated 12.10.2023.
- c) Status of financing: Approved

**2. Identification of the Contract**

- a) Type of Contract: Goods
- b) Object: Supply, Installation, and Maintenance of Equipment in the Assembly of Kosovo Plenary Hall
- c) Reference number: KSV/023•23 6382
- d) Number of lots: 1
- e) Grouping of lots: N/A

**3. Eligibility and evaluation criteria**

- a) Origin: no restriction.
- b) Eligibility: companies satisfying the criteria included in the Statement of Good Standing and in the Ethics Clauses of the General Regulations - **please be aware that companies which are not registered in Kosovo may need a local grouping member in order to execute the import or have to register in Kosovo.** Project KSV/023 will not be able to support the registration in Kosovo and can in no way be held accountable for delays in the registration process.
- c) Evaluation: the lowest administratively compliant and substantially technically compliant tender will be granted the contract.
- d) Variants: no variants will be considered.

**4. Location and timeframe**

- a) Location of the Project: Prishtina, Kosovo.
- b) Terms and place of delivery: DDP delivered and installed in Prishtina (Kosovo) at the Assembly of Kosovo.
- c) Performance period of the Contract: 4 months for the supply and installation.
- d) Technical support: during warranty period of at least 3 years
- e) Validity period of tenders: 90 days from the time limit for receipt of tenders.

**5. Definitions**

- a) Awarding authority: Lux-Development
- b) Contracting Authority: Lux-Development
- c) Beneficiary: Assembly of the Republic of Kosovo
- d) Supervisor: to be appointed later
- e) Donor: Grand Duchy of Luxembourg
- f) Donor's Representative: Lux-Development

## **6. Tender Dossier (TD)**

- a) How to obtain the TD: the TD may be obtained free of charge at:

Project KSV/023  
Lux-Development  
Str. Selim Berisha, no.18  
10000 Pristina, Republic of Kosovo  
Email: maja.lostova@luxdev.lu

- b) Consultation of the dossier: the TD may be consulted at the address mentioned above  
c) Written notifications and communications must be sent to the following address:

Project KSV/023  
Lux-Development  
Str. Selim Berisha, no.18  
10000 Pristina, Republic of Kosovo  
Email: maja.lostova@luxdev.lu

- d) Deadline for requests for additional information: 14 days before the deadline for submission of tenders  
e) Deadline for providing explanations to tenderers: 8 days before the deadline for submission of tenders

## **7. Language, currency, receipt and opening of tenders**

- a) Language: English  
b) Currency: EUR  
c) Address for receipt and opening: 1 original and 4 copies to:

Project KSV/023  
Lux-Development  
Str. Selim Berisha, no.18  
10000 Pristina, Republic of Kosovo

- d) Deadline for receipt of tenders: **29.12.2023 at 12:00 (local time)**  
e) Date and time of the public opening session: immediately after the deadline for submission

## **8. Guarantees**

- a) Tender Guarantee: 6 500 EUR  
b) Performance Guarantee: 10% of the value of the Contract  
c) Other Guarantees: see TD

## **9. Payments**

All eligible payments which are part of this Contract will be processed by Lux-Development on behalf of Project KSV/023

## **10. Information meeting and/or site visit**

Assembly of Kosovo **07.12.2023 at 10:00 (local time) – compulsory.**

## **11. Complementary or additional services**

This Contract does not include any complementary or additional acquisition of goods. In the event where complementary or additional acquisition of goods would be required (initially not included), its value will be limited to a maximum of 50% of the initial value of the Contract.

## **12. Additional information: see TD**